

Professional Development Committee
The Place at Innsbrook, Glen Allen, Virginia
January 11, 2006
10:30 AM

Members Present:	Members Absent:	Staff:	Others:
James R. Dudley, MD (Chairman)	Linda Johnson-Excused	Scott Winston	Marcia Pescitani
Kathy Eubank		Mike Berg	Bobby Baker
Billy Altman		Tom Nevetral	Shannon Brannagan
Donna Helmick		Chad Blosser	Greg Neiman
Nick Klimenko		Warren Short	Eddie Buckanan
Jeff Reynolds			Harry Baird
Holly Frost			Deborah Akers
David Cullen			Jenni-Meade Cochran
Randy Abernathy			R. Wayne Baker
			Heidi Hooker
			Joanne Lapetina, MD
			Mary Kathryn Allen
			Matt Dix

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
I. Welcome	The meeting was called to order by Dr. Dudley at 10:35 AM	
II. Introductions	Members of the committee and staff introduced themselves and who they represented.	
III. Approval of Minutes	The minutes of the October 12, 2005 meeting were reviewed. (Meeting Agenda Attachment A)	Motion by Mr. Altman seconded by Mr. Cullen to approved the minutes as submitted. Passed
IV. Office Staff	Warren Short informed the committee of staffing changes and updates: <ul style="list-style-type: none"> a. BLS Training Specialist vacancy: Warren indicated interviews have been conducted and that a candidate has been selected. The name of the candidate will be announced following completion of the required background check. b. Certification Test Coordinator: This is a new position approved for the office whose job description will be to oversee certification examination. This position will work with the Regional EMS Councils overseeing the examination process. This function is currently being 	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
	<p>managed by the Office program representatives. The office hopes to be able to fill the position by end of summer.</p> <p>c. Training Fund Assistant: This is also a new position approved to assist Chad with the Advanced Life Support Training Funds program. The office hopes to include BLS programs with a similar structure as the ALS funding program. The position like the Certification Coordinator is hoped to be filled by end of summer.</p>	
V. NREMT Computer Testing	<p>Tom Nevtral provided the committee with information concerning the National Registry's computer testing schedule.</p> <p>a. A request has been placed to locate a test center in Harrisonburg. To date, no reply has been received.</p> <p>b. Seat Availability: Tom reviewed the number of seats available at each of the Virginia Test Centers.</p> <ol style="list-style-type: none"> 1. Newport News -13 2. Richmond - 8 3. Vienna - 14 4. Lynchburg - 8 5. Roanoke - 15 <p>c. Concerns: Concerns still exist about site availability, even though we have been informed that nights and weekend test times will be made available. Also there are some concerns about the number of seats. We will just have to wait and see how it works.</p>	
VI. Ad Hoc Committees	<p>All Committee composition can be seen on the web.</p> <p>a. BLS Accreditation sub-committee: Chad informed the committee some of the original choices were unable to participate. The office used the next in line recommendation provided by the EMS Regional Councils for invitation to participate on the committee.</p> <p>b. Curriculum Review:</p> <ol style="list-style-type: none"> i. Tom indicated the ALS Curriculum committee chaired by Dr. Lindbeck is a sub-committee of the Medical Direction Committee and should be meeting shortly. ii. Warren indicated the BLS Curriculum Committee members had not yet been chosen, waiting for the BLS Training Specialist position to be filled. 	
VII. EMS Instructor Updates	<p>Warren reported the last update had just been completed at the CSEMS council on Saturday January 7, 2006. Next years plans for the Tidewater EMS area would include an update in conjunction with the VAVRS Convention in Va. Beach. In addition, an update would still be scheduled at the Virginia EMS Symposium, at least for this year until the impact of the VAVRS update can be assessed.</p>	
VIII. Regulatory Changes	<p>Warren reviewed the draft regulatory change mailed to each committee member. The committee requested that part 03 of each section be reworked and made more succinct. (See Attachment B)</p>	<p>Motion by Mr. Abernathy seconded by Mr. Altman to support the proposed changes with shortening and rewording the "03" section of the proposal. Passed</p>

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
IX. Funding	<ul style="list-style-type: none"> a. ALSTF: Chad handed out the summary for the ALSTF program. (See Attachment C) b. Warren reported that the EMT Instructor re-imbursement fund was about 50% drawn. c. Warren indicated the office is still pursuing arranging a BLS Funding program that will mirror the ALSTF. 	
X. VCCS Curriculum Standardization – Update	This report was given by Holly Frost. Ms. Frost reported that the entire “EMT” track was re-organized into the “EMS” track, with all recommendations accepted VCCS. The new program includes dual enrollment that will award an associates degree.	
XI. Accreditation Update	Given with the ALSTF report, indicating that all conditional programs whose accreditation had expired had successfully obtained full accreditation. Newly awarded conditional accreditation to the Lord Fairfax area in association with the community college. Also reported the first rescue squad was preparing to submit an Intermediate self study, a first for a Volunteer EMS Agency. (See Attachment C)	
XII. Old Business	<p>Randy reported that the recommendation forwarded by the committee supporting encouraging endorsing the training staffs request to attend national conferences was presented to the Advisory Board. Following discussion, it was decided this would best be served by working inside the agency and the recommendation, although supported, was not made into a motion.</p> <p>Nick Klimenko initiated a discussion about evaluating the EMT instructor process. He indicated for example the potential for a mentorship, teaching with a seasoned instructor. Nick suggested a sub-committee comprised of a representative from the community college system, a 4 year college, VAVRS, PDC, Regional Council, and the Medical Direction Committee, staffed by OEMS should be considered.</p> <p>Warren informed the committee that the Office of EMS has been assigned a new assistant commissioner with whom to report. The Office now reports to Dr. Lisa Kapowitz. Although Dr. Kapowitz oversees EP&R, the Office of EMS will remain as a separate entity. The office feels this is a good move in that is better aligns the office within VDH based upon its function.</p>	Motion by Mr. Klimenko seconded by Mr. Abernathy to develop an ad hoc committee to evaluate the EMS Instructor credentialing process.. Passed.
XIII. New Business	<p>Warren indicated that Randy Abernathy had requested permission to continue as a voting member of the PDC. This has been discussed with Dr. Dudley and is awaiting approval of Karen Wagner, EMS Advisory Board Chairperson.</p> <p>Dr. Dudley presented the ACEP document entitled “American College of Emergency Physicians’ National Report Card on the State of Emergency Medicine.” He indicated the report was not a reflection of the care rendered but on the access of such care. The report is broken into 4 components and the grades received by Virginia are as follows: Access to emergency care, C-minus -- Factors included the number of emergency doctors per capita, percentage of population without health insurance, and annual state health spending for low-</p>	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
	<p>income people.</p> <p>Quality and patient safety, D-plus -- Factors included percentage of population with access to advanced life-support ambulance services, and number of emergency physician residency programs per capita.</p> <p>Public health and injury prevention, C -- Factors included traffic fatalities, child immunization rates, and the availability of state-supported injury-prevention programs.</p> <p>Medical liability environment, F -- Factors included medical liability insurance rates and what caps, if any, the state has on non-economic damages in medical malpractice awards. Virginia's overall score was a D+. The report can be accessed at www.acep.org.</p>	
PUBLIC COMMENT	There was no public comment.	
Adjournment	The meeting was adjourned.	

ATTACHMENT A
Professional Development Committee
January 11, 2006
10:30 AM
Agenda

- I. Welcome
- II. Introductions
- III. Approval of Minutes from October 12, 2005
- IV. Office Staff - Warren
 - a. BLS Training Specialist Vacancy
 - b. Certification Test Coordinator
 - c. Training Fund Assistant
- V. NREMT Computer Testing – Tom
 - a. Update of Harrisonburg request
 - b. Seat availability
 - c. Concerns
- VI. Ad Hoc Committee
 - a. BLS Accreditation – Chad
 - b. Curriculum Review
 - i. ALS* – Tom
 - ii. BLS* – Warren
- VII. EMS Instructor Updates
 - a. Norfolk at Symposium
 - b. Plans for TEMS Update 2006
- VIII. Regulatory Changes*
 - a. Category 1
- IX. Funding
 - a. ALSTF – Chad
 - b. BLS – Warren
 - c. Status of BLS Funding Process
- X. VCCS Curriculum Standardization - Update
- XI. Accreditation Update - Chad
- XII. Old Business
- XIII. New Business
 - a. Southside Virginia Community College – Update
 - b. NREMT Update with MDC
- XIV. Dates for 2006 meetings
 - a. January 11, 2006
 - b. April 12, 2006
 - c. July 12, 2006
 - d. October 11, 2006
- XV. Public Comment
- XVI. Adjourn

ATTACHMENT B

12 VAC 5-31-1670 Continuing Education Categories

A) Required (Category 1). Continuing education hours may be issued provided:

- 1) The objectives are consistent with the level of certification for which the continuing education is being awarded as determined by the appropriate approved curriculum^[wvs1].
- 2) The program is:
 - a) Traditional Classroom Didactic and Lab
 - (i) Managed by a qualified instructor who must be present or available to respond to students questions during the program or
 - b) Web Based
 - (i) An electronic process that provides for
 - (01) A secured evaluation that determines the students mastery of the subject matter and
 - (02) Complies with the OEMS identified format for obtaining student identification information and course content description.
 - (03) The collected information must comply with the OEMS format for electronic submission that allows the OEMS to acquire the data for direct input into the OEMS training database without having to manipulate the submitted data and complying with 12 VAC 5-31-1680.
 - c) Personal Continuing Education
 - (i) Approved video/DVD based Continuing education programs approve by the OEMS for this category.
 - (01) Requires a secured evaluation that determines the students mastery of the subject matter and
 - (02) Complies with the OEMS identified format for obtaining student identification information and course content description and
 - (03) The collected information must comply with the OEMS format for electronic submission that allows the OEMS to acquire the data for direct input into the OEMS training database without having to manipulate the submitted data and complying with 12 VAC 5-31-1680.
- 3) In compliance with all applicable regulations.

B) Approved (Category 2). Continuing education hours may be issued provided:

- 1) The objectives are consistent with the level of certification for which the continuing education is being awarded as determined by the appropriate approved curriculum^[wvs2].
- 2) The program is:
 - a) Traditional Classroom Didactic and Lab
 - (i) Managed by a qualified instructor who must be present or available to respond to students questions during the program or
 - b) Web Based
 - (i) An electronic process that provides for
 - (01) A secured evaluation that determines the students mastery of the subject matter and
 - (02) Complies with the OEMS identified format for obtaining student identification information and course content description.
 - (03) The collected information must comply with the OEMS format for electronic submission that allows the OEMS to acquire the data for direct input into the OEMS training database without having to manipulate the submitted data and complying with 12 VAC 5-31-1680.
 - c) Personal Continuing Education

ATTACHMENT B

- (i) Approved video/DVD based Continuing education programs approve by the OEMS for this category.
 - (01) Requires a secured evaluation that determines the students mastery of the subject matter and
 - (02) Complies with the OEMS identified format for obtaining student identification information and course content description and
 - (03) The collected information must comply with the OEMS format for electronic submission that allows the OEMS to acquire the data for direct input into the OEMS training database without having to manipulate the submitted data and complying with 12 VAC 5-31-1680.
- 3) In compliance with all applicable regulations.
- C) No change to Item #3 in current regs.



ALS Training Funds Status Report

As of January 10, 2005

ALS Training Fund Summary

Contract Type	First Qtr. (Jul-Sept)	Second Qtr. (Oct-Dec)	Third Qtr. (Jan-Mar)	Fourth Qtr. (Apr-Jun)
EMT-I Accreditation Contracts:	13	13		
Initial Course Contracts:				
▪ Shock Trauma	0	0		
▪ Cardiac Technician	4	4		
▪ Enhanced	26	26		
▪ Enhanced to Intermediate	5	4		
▪ Intermediate	14	14		
▪ Intermediate to Paramedic	14	15		
▪ Paramedic	19	20		
▪ RN to Paramedic	1	1		
Transition Program Contracts:				
▪ Shock Trauma to Enhanced	33	48		
▪ Cardiac Technician to Intermediate-99	36	56		
Auxiliary Program Contracts:	137	174		
Organizational Tuition Requests:	3	5		
Individual Tuition Requests:	29	37		
CAT 1 Continuing Education Contracts:	14	47		
Total Funding Requests:	348	464		

ATTACHMENT C

ALS Training Fund Obligations and Expenditure Summary as of Jan. 10, 2006

Training Fund Category	\$ Budgeted	\$ Obligated*	\$ Disbursed	Remaining Funds (Allocated – Paid)
Accreditation Funding	\$ 110,000.00	\$ 83,500.00	\$ -	\$ 110,000.00
Basic Course Funding	\$ 454,804.00	\$ 448,581.00	\$ 211,449.62	\$ 243,354.38
Transition Program Funding	\$ 150,000.00	\$ 163,240.00	\$ 24,238.73	\$ 125,761.27
Auxiliary Program Funding	\$ 175,000.00	\$ 148,500.00	\$ 56,780.00	\$ 118,220.00
Individual/Org. Tuition Funding	\$ 100,000.00		\$ 15,683.40	\$ 84,316.60
CE Funding by Planning District	\$ 210,196.00	\$ 78,960.00	\$ 4,242.00	\$ 205,954.00
Grand Total	\$ 1,200,000.00	\$ 922,781.00	\$ 312,393.75	\$ 887,606.25

* Amount left to be paid on funding contracts for courses which are not completed or for providers that have yet to certify following training.

ATTACHMENT C

Accredited Paramedic¹ Training Programs in the Commonwealth

Site Name	Site Number	Expiration	Accreditation Status
Associates in Emergency Care – GMRS	68303	11-2007	National – Initial
Associates in Emergency Care – LFCC	06111	11-2007	National – Initial
Associates in Emergency Care – Stafford	17908	11-2007	National – Initial
Center for Emergency Health Services – Fredericksburg	63013	11-2009	State – Full
Center for Emergency Health Services – Richmond	76028	11-2009	State – Full
Center for Emergency Health Services – Williamsburg	83006	11-2009	State – Full
Central Virginia Community College	68006	07-2009	State – Full
J. Sargeant Reynolds Community College – Chesterfield	04107	11-2007	National – Initial
J. Sargeant Reynolds Community College – Hanover	08513	11-2007	National – Initial
J. Sargeant Reynolds Community College – Henrico	08709	11-2007	National – Initial
J. Sargeant Reynolds Community College – Colonial Heights	57004	11-2007	National – Initial
J. Sargeant Reynolds Community College – Goochland	07504	11-2007	National – Initial
J. Sargeant Reynolds Community College – RAA	76029	11-2007	National – Initial
Jefferson College of Health Sciences	77007	10-2005 ²	National – Continuing
Loudoun County Fire & Rescue	10704	05-2008	National – Initial
National College of Business & Technology	77512	11-2009	State – Full
Northern Virginia Community College	05906	04-2006 ²	National – Continuing
Piedmont Virginia Community College/UVa	54006	04-2007	National – Initial
Southwest Virginia Community College	18507	04-2006	National – Initial
Tidewater Community College	81016	11-2006 ²	National – Continuing
Tidewater Community College – NNFDTC	70014	11-2006 ²	National – Continuing
VCU School of Medicine Paramedic Program	76011	10-2006	National – Initial

1. Programs accredited at the Paramedic level may also offer instruction at EMT- I, EMT - E, EMT - B, FR, as well as teach continuing education and auxiliary courses.
2. These programs are currently undergoing review by CoAEMSP and CAAHEP for renewal of their national accreditation.

ATTACHMENT C

Accredited Intermediate¹ Training Programs in the Commonwealth

Site Name	Site Number	Expiration	Accreditation Status
Central Shenandoah EMS Council Intermediate Program	79001	05-2006	State – Conditional
Lord Fairfax Community College	06903	06-2006	State – Conditional
Prince William County Paramedic Program	15312	07-2010	State – Full
Rappahannock EMS Council Intermediate Program	63007	01-2009	State – Full
Roanoke Regional Fire-EMS Training Center	77505	12-2009	State – Full
UVa Prehospital Program	54008	07-2009	State – Full

1. Programs accredited at the Intermediate level may also offer instruction at EMT - E, EMT - B, FR, as well as teach continuing education and auxiliary courses.

EMT-Intermediate Candidate Sites

Site Name	Site Number	Council	Accreditation Status
National Emergency Training, Inc.	74013	TEMS	Self Study Received
Rappahannock Community College	NA	PEMS	Initial meeting on self study development
Thomas Nelson Community College	NA	PEMS	Initial phone call discussion on self study development
Patrick Henry Community College	NA	WVEMS	Initial meeting on self study development
Southside Rescue Squad	NA	ODEMSA	Initial meeting on self study development – submission to OEMS expected by 1-31-06.